

**IN THE SUPERIOR COURT OF THE VIRGIN ISLANDS**  
DIVISION OF \_\_\_\_\_

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**SUMMONS**

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Plaintiff,

CIVIL NO.: \_\_\_\_\_

vs.

ACTION FOR:

Defendant.

TO: \_\_\_\_\_, DEFENDANT

**Address:** \_\_\_\_\_

\_\_\_\_\_

Within the time limited by law (see note below) you are hereby required to appear before this Court and answer to a complaint filed against you in this action and in case of your failure to appear or answer, judgment by default will be taken against you as demanded in the complaint for

Witness my hand and the seal of this Court this \_\_\_ day of \_\_\_\_\_

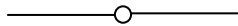
\_\_\_\_\_  
(Attorney for Plaintiff)

Tamara Charles  
\_\_\_\_\_  
Clerk of the Court

**Address:**

By:  
\_\_\_\_\_

NOTE: The defendant, **if served personally**, is required to file his answer or other defense with the Clerk of the Court, and to serve a copy thereof upon the plaintiff's attorney within twenty (20) days after service of this summons, excluding the date of the service. The defendant, if served by publication or by personal service outside of the jurisdiction, is required to file his answer or other defense with the Clerk of this Court, and to serve a copy thereof upon the attorney for the plaintiff within thirty (30) days after the completion of the period of publication or personal service outside of the jurisdiction.



**RETURN OF SERVICE**

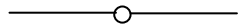
I hereby certify that I received this summons on the \_\_\_\_\_ day of \_\_\_\_\_  
and that thereafter, on the \_\_\_\_\_ day of \_\_\_\_\_ I did serve the same on  
the above-named defendant, \_\_\_\_\_ by showing \_\_\_\_\_ this  
original and be then delivering to \_\_\_\_\_ a copy of the complaint and of the  
summons which were forwarded to me attached thereto.

\_\_\_\_\_

Marshal  
OR

\_\_\_\_\_

Process Server



**RETURN OF SERVICE**

I hereby certify that I received this summons of the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and that after  
making a careful, diligent search the defendant cannot be found in this jurisdiction.

\_\_\_\_\_

Marshal  
OR

\_\_\_\_\_

Process Server

